



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
CIVIL SERVICE COMMISSION
SEPTEMBER 10, 2015**

CALL TO ORDER

The Regular Meeting of the Civil Service Commission was called to order at 5:37 p.m. in the Large Conference Room, Second Floor, National City Civic Center, on Thursday, September 10, 2015.

ROLL CALL

COMMISSION MEMBERS PRESENT: *Fred Puhn*, Vice-Chairperson
Rafael Courtney, Commissioner
David Garcia, Commissioner
William Sendt, Commissioner

COMMISSION MEMBERS ABSENT: *Leslie Coyote*, Chairperson

STAFF PRESENT: *Stacey Stevenson*, Director of Administrative Services
Lilia Muñoz, Human Resources Analyst

REPRESENTATIVES PRESENT: *Claudia Silva*, City Attorney
Arlene Prater, Attorney – Best Best & Krieger

SALUTE TO THE FLAG

Commissioner Puhn led the pledge of allegiance to the flag.

PUBLIC COMMUNICATIONS

None

APPROVAL OF MINUTES

Regular Meeting of July 9, 2015

Action: Motion made by Sendt, seconded by Garcia, and unanimously carried to approve the regular meeting minutes of July 9, 2015. Abstained: Commissioner Courtney

REPORTS FOR FILE

Personnel Report Report of Vacancies

Action: Motion made by Puhn, seconded by Courtney, and unanimously carried to accept and file the Personnel Report and the Report of Vacancies as presented to the Commission.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Commission to approve absence of Commissioner Courtney from Civil Service Regular Meeting of July 9, 2015 (per CS Bylaws Article III, Section 6)

Director Stacey Stevenson informed the Commission that this was an approved absence as established by their bylaws.

Action: Motion made by Garcia, seconded by Puhn, and unanimously carried to approve absence of Commissioner Courtney from Civil Service Regular Meeting of July 9, 2015. Abstained: Commissioner Courtney

B. Presentation: Employment Law Update, Attorney Arlene Prater

Attorney Arlene Prater provided a Public Agency Employment Update Presentation to the Commission.

STAFF COMMENTS

Director Stacey Stevenson informed the Commission that Chairperson Coyote called the front desk to inform them that she wasn't feeling well and sent her apologies.

COMMISSIONER COMMENTS

Commissioner Courtney asked if we had another meeting before the end of this year. Director Stacey Stevenson responded that the next scheduled meeting is in November. The Commissioners provided feedback on presentation, and suggestions on future presentations.

ADJOURNMENT

Action: Motion made by Courtney, seconded by Garcia, and unanimously carried to adjourn the regular meeting at 7:42 p.m., Thursday, September 10, 2015, to the next regular meeting of the Civil Service Commission on Thursday, November 12, 2015, at 5:30 p.m., in the Large Conference Room, Second Floor of the Civic Center, 1243 National City Blvd., National City, CA 91950.



CHAIRPERSON



DATE APPROVED

Special meetings may be called by the Chairperson upon the recommendation of the Personnel Director to consider matters requiring a timely resolution in accordance with the Ralph M. Brown Act per Government Code Section 54950, et. Seq.